

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	03/13/17	Open	Action	02/24/17

Subject: Approving the First Amendment to the Contract for Cleaning and Maintenance Services with InAlliance, Inc. and Authorizing the Solicitation of Bids for Cleaning and Maintenance Services

ISSUE

Whether to approve the First Amendment to the Contract for Cleaning and Maintenance Services with InAlliance, Inc. and authorize the Solicitation of Bids for Cleaning and Maintenance Services.

RECOMMENDED ACTION

- A. Adopt Resolution No. 17-03-_____, Approving the First Amendment to the Contract for Cleaning and Maintenance Services with InAlliance, Inc.; and
- B. Adopt Resolution No. 17-03-_____, Authorizing the Solicitation of Bids for Cleaning and Maintenance Services.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$31,700
Budget Source:	Operating	Next FY:	\$NA*
Funding Source:	Federal Preventive Maintenance	Annualized:	\$NA*
Cost Cntr/GL Acct(s) or	37/630041	Total Amount:	\$31,700
Capital Project #:			
Total Budget:	\$31,700		
Original Contract InAlliance:	\$100,000		
First Amendment:	\$31,700		
New Contract Total:	\$131,700		

*For the authorization to solicit bids, there is no fiscal impact at this time for future years. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

DISCUSSION

InAlliance, a private non-profit corporation providing vocational training for developmentally disabled individuals, has been under a contract with RT since September 1995 to provide cleaning services along RT's light rail system. In August 2004, the scope of services was expanded to include certain janitorial services at designated RT facilities. For the past several years, InAlliance has been under contract with RT to perform cleaning and janitorial services. Most recently, on December 12, 2016, the Board awarded a contract for cleaning and maintenance services to InAlliance for an amount not to exceed \$100,000.

While RT is pleased with the level and quality of work provide by InAlliance, RT periodically has to

Approved:

Presented:

Final 03/08/17

General Manager/CEO

Director, Construction Management

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March

13,

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make a determination that the price is fair and reasonable. Staff recently determined that RT should procure cleaning and maintenance services through a formal solicitation of bids, with full and open competition. Staff has developed an invitation to bid (ITB) solicitation document and will go through the procurement process, which will take approximately 3 months to complete. In the meantime, because RT has a continued need for cleaning and maintenance services, staff was able to negotiate a 3-month extension to the contract with InAlliance for continuation of services until a new contract is put in place.

Staff recommends the Board approve the First Amendment to the Contract for Cleaning and Maintenance Services with InAlliance, Inc., and authorize the Solicitation of Bids for Cleaning and Maintenance Services.

RESOLUTION NO. 17-03-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 13, 2017

APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR CLEANING AND MAINTENANCE SERVICES WITH INALLIANCE, INC.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between the Sacramento Regional Transit District, therein referred to as "RT," and InAlliance, Inc., therein referred to as "Contractor," whereby Contractor agrees to provide cleaning and maintenance services from April 15, 2017 through June 30, 2017, and to increase the total consideration by \$31,700 from \$100,000 to \$131,700, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 17-03-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 13, 2017

AUTHORIZING THE SOLICITATION OF BIDS FOR CLEANING AND MAINTENANCE SERVICES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Invitation to Bid document for Cleaning and Maintenance Services is approved and authorized for release.

THAT, the Invitation to Bid be advertised pursuant to the provisions of the RT Procurement Ordinance.

ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary